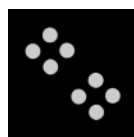




Elderflower Legal offers a cost-effective fixed price package for legal support in converting your school to an academy.



ELDERFLOWER
LEGAL & SECRETARIAL SERVICES

helping you to flourish

ELDERFLOWERLEGAL.CO.UK

HELPING YOU TO FLOURISH

Trusted local advisor to schools converting to academy status. We can help you solve problems quickly and achieve your goals.

FIXED PRICE ACADEMY CONVERSION PACKAGE

In converting to academy status, there are a number of legal issues on which independent legal advice should be sought during the process:

- Consultation and admissions arrangements
- Designing an appropriate constitutional and governance structure
- Transfer of staff under TUPE and associated pension liabilities
- Transfer of property, assets and contracts
- Negotiating the Funding Agreement with the Department for Education

We have worked with a wide range of schools, free schools, academy trusts and multi-academy trusts over the past 10 years, (including voluntary aided, voluntary-controlled and foundation schools and the conversion of an independent school into a free school).

Having held positions as school governor and academy trust board member, we understand the challenges you face and the pressures you are under. We can quickly help you find cost-effective practical solutions, providing peace of mind and reassurance.

We work as part of your team to advise you, getting paperwork and governance in order and planning for growth.



Our Principal Mark Johnson is a commercial solicitor and experienced company secretary with over 21 years' experience. Formerly a partner with large national law firms, he has extensive experience of commercial work in the education sector, including advising on capital projects, outsourcing and ICT contracts, constitutional and governance issues. He has advised on the establishment of numerous academy schools, multi academy trusts, free schools, collaboratives, federations and school-led companies. He brings a wealth of experience and practical advice to education clients.



OUR FIXED PRICE PACKAGE INCLUDES THE FOLLOWING

- Support with initial stakeholder and consultation meetings
- Establishing the new academy trust at Companies House, appointment of directors and drawing up statutory registers
- Advice on governance arrangements, policies and procedures
- Advice on TUPE formalities and pension arrangements
- Negotiating the Funding Agreement and liaising with the Department for Education
- Advice on admissions policy
- Transfer of land from the local authority or third party to academy trust, usually on a long-term lease at a nominal rent, agreeing any shared use arrangements
- Negotiating the Commercial Transfer Agreement with local authority (covering transfer of assets and contracts)
- Attend 2 half day meetings with the governors
- Training session for new board members on their responsibilities
- Telephone and email support throughout the process
- Complimentary guidebook for new board members.

OUR FEES

PRIMARY
SCHOOL*

£5635

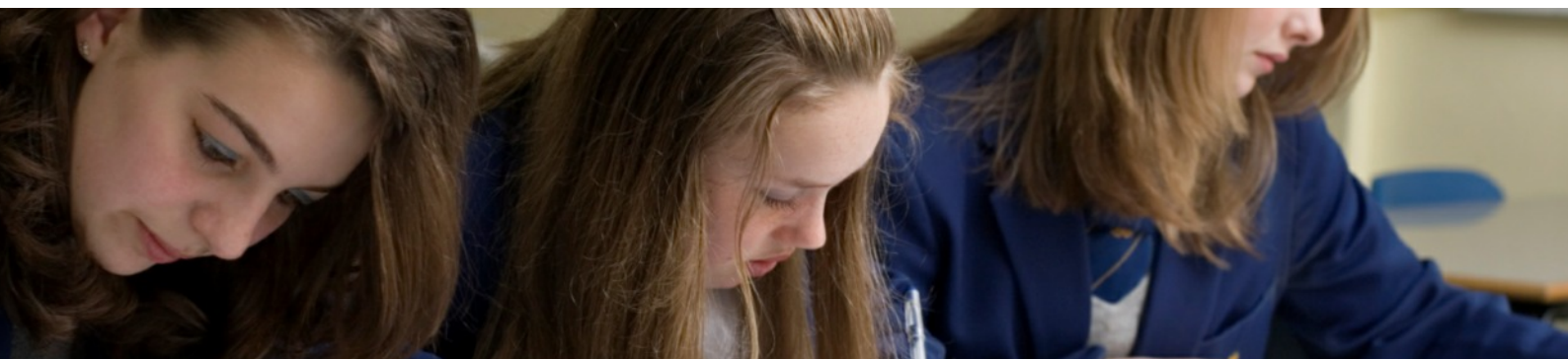
Plus VAT

SECONDARY
SCHOOL*

£6450

Plus VAT

* In addition, you will need to budget for property search and company registration fees paid on your behalf of up to c.£500 in total. Price based on one single site and assumes that landowner supplies draft lease and title information promptly. We do not charge for travel within a 30 mile radius of our base in Cheshire. Outside of this area, mileage is charged at 45p per mile. Bulk printing and copying that you request will be charged at cost. Payment is due by instalments with 20% payable on instruction, 30% on delivery of fifty per cent and the remainder due on completion, i.e. the conversion date. The fee is fixed provided that the conversion is achieved no later than 6 months after instructing us – if there is a delay outside our control we may seek an additional fee. If the project is abandoned a pro-rata fee will be payable.





ABOUT ELDERFLOWER LEGAL

Elderflower Legal offers a personal service for a transparent price to help protect your legal position. We aim to build a long-term relationship as your trusted advisor, solving problems and helping your organisation to flourish. With an increased focus on governance and compliance, our services respond to a growing need for organisations to have a trusted advisor to work with to solve problems, talk through options and find solutions quickly at an affordable price, with no surprises. We offer a range of fixed price service packages, fixed price reviews, as well as bespoke assignments and special project work.

For further details, visit our website at elderflowerlegal.co.uk.

Get in touch today for a no obligation chat.

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